

**North East Multi-Regional Training**  
**Mobile Team Unit #3**

*Minutes of the twenty-fifth Annual Meeting and Election of Directors  
of the  
Advisory Board of Directors*

Glen Ellyn, Illinois  
March 6, 2007

- I. CALL TO ORDER:** The twenty-fifth Annual Meeting and Election of Directors of North East Multi-Regional Training, Inc., was called to order at 9:05 a.m. by Chief Raymond J. Rose, President of the Advisory Board of Directors.
- II. ROLL CALL: ESTABLISHMENT OF A QUORUM:**
- A. Board Members Present: Board Officers: President: Chief Raymond Rose; Members: Director Richard Casler, Chief Charles Ghiloni, Chief Robert Jones, Chief Edward Kosntanty, Chief Daniel Martin, Chief James Wales, Chief Mark Fazzini, Chief Lisa Womack, Chief James Kruger, Director Carmelita Wagner for Sheriff Thomas Dart, Chief James Lamkin; and *ex officio members:* Board Legal Counsel: Mr. Mike Bersani for Mr. Chuck Hervas and Director Philip Brankin.
  - B. Board Members Absent/Excused: Officers: Treasurer: Mr. William C. Keck, CPA; Members: Chief Nicholas Weiss, Mayor George Pradel, and Kendall County Board Chairman John Church.
  - C. Agency Members Present: See the attached listing of member department chiefs, sheriffs, mayors, managers, trustees, and training officers.
  - D. Guests and Visitors: NEMRT Staff Members: Ms. Kay Bartley, Program Manager; Ms. Michele Bou-Sliman, Administrative Assistant; Ms. Sarah Cole, Librarian; Mr. John Haley, Deputy Director; Ms. Rachele Houle, Registrar; Ms. Shelley Johnson, Program Manager, (Acting); Mr. Chuck Montgomery, Deputy Director; Mr. Nels Nelson, Publications Editor; Ms. Mary Pocusis, Financial Secretary; Mr. Thomas Reasoner, Deputy Director; Mr. Joseph Santercier, Program Manager; Mr. Martin Schaefer, Basic Training Program Manager; Mr. Joseph Schweihs, IT Manager; and Ms. April Yackley, Training Coordinator.
- III. WELCOME AND INTRODUCTIONS:**
- A. Welcome: On behalf of the Advisory Board of Directors, Director Brankin welcomed all present to the 25th Annual Meeting and Election of Officers of North East Multi-Regional Training, Inc.
    - 1. Program Manager Martin Schaefer and Director Brankin led the assembled members in a recitation of the Pledge of Allegiance to the Flag of the United States of America, formally opening the day's events. Mr. Schaefer is a member of the United States Army Reserve and has served with Coalition Forces in Iraq.
    - 2. Pastor Timothy Filkins, of the Palmer Park Baptist Church, Frankfort,

Illinois, then led the guests and visitors in a prayer. Pastor Filkins retired two years ago from the Matteston Police Department with the rank of Commander.

- B. Introduction of Guests from the IACP: Chief Rose, Director Brankin and his Deputy Directors took turns introducing honored guests and representatives from various local associations of Chiefs of Police, Advisory Board members, elected officials and others.
- C. Introduction of Guests from local Chiefs Associations: Chief Rose then introduced the officers present from various local Chief's Associations, the officers present from the Illinois Association of Chiefs of Police, the officers present from the International Association of Chiefs of Police and representatives from the Illinois Juvenile Officers and other professional associations.
- D. Introduction of NEMRT Standing Committees: The role of the four Standing Committees of NEMRT was explained and the members of the Training and Curriculum, Finance and Audit, Policy and By-laws and Personnel Committees were introduced.
- E. Introduction of NEMRT Board of Directors: Director Brankin then introduced the members of the NEMRT Advisory Board of Directors.
- F. Introduction of NEMRT Staff Members: D/Directors Haley, Reasoner and Montgomery introduced their staff members.

#### **IV. ELECTION OF DIRECTORS:**

- A. Report of the Nominating Committee:
  - 1. At the January meeting of the Board of Directors, Chief Rose appointed Chief Mark Fazzini, of the College of DuPage, to chair the 2007 *ad hoc* Nominating Committee; he also appointed Chief James Kruger of Roselle and Director Richard Casler of Schaumburg to serve on that committee.
  - 2. Chief Ghiloni then reported to the assembled members that in early February at the committee's direction, staff prepared and mailed a CALL FOR NOMINATIONS. This letter, sent to all member department Chiefs, Sheriffs and Directors, asked those with an interest in serving on the Board to submit their name to our Nominating Committee for consideration for election to the Board. The completed application, together with a letter of intent and resume had to be received in NEMRT's offices by 5:00 p.m., on Tuesday, February 13th, 2007.
  - 3. During the month of February, Chief Ghiloni also determined that there would be two vacancies on the Board. Five of the Directors whose terms of office are expiring wish to seek re-election to another 3 year term.
  - 4. On March 2nd, 2006, the NEMRT Nominating Committee reviewed candidate applications for election to our Advisory Board of Directors.

B. Presentation of the Slate of Candidates:

1. On behalf of the entire Nominating Committee, Chief Ghiloni presented the following candidates to serve on the Advisory Board of Directors of North East Multi-Regional Training until March of 2010:
  - Director Thomas Dart, a law enforcement chief executive officer from Cook County, a member unit of local government.
  - Chief Charles Ghiloni, a law enforcement chief executive officer from Norridge, a member unit of local government.
  - Chief Edward Konstanty, a law enforcement chief executive officer from Willowbrook, a member unit of local government
  - Chief James Wales, a law enforcement chief executive officer from Lake In The Hills, a member unit of local government.
  - Director John Church, a member of the Kendall County Board, a member unit of local government.
2. A request for nominations from the floor was made by Chief Rose three times.
3. Hearing no nominations from the floor, Chief Rose requested a motion to close the nominations. The motion was made by IG David Wells and, following a second by Chief Sam Sinacore, passed unanimously.
4. Since there were no floor nominations, Chief Rose then requested a motion to approve the slated nominees by a single voice vote. The motion was made by Chief James Linane with a second by Chief Daniel Palmer. The motion passed unanimously. Chief Rose congratulated the Directors on their election and re-election.

V. **BUSINESS MEETING:**

- A. Finance and Audit Report: Chief Robert Jones, Chairman of the Finance and Audit Committee, gave his report on FY 06 Financial Statement and Auditor's Report, including the amount of local surplus cash on hand. He congratulated NEMRT staff members for the remarkable achievement of 8 years in a row with no audit findings.
- B. Training and Curriculum Report: Chief Mark Fazzini, Chairman of the Training and Curriculum Committee, gave a report on the FY 06 Training Performance. Cost effectiveness data and a comparison of the five top performing MTU's highlighted the presentation.

- C. Policy and By-Laws Committee Report: Chief Konstanty, the Policy and By-laws Committee Chairman, gave a PowerPoint presentation to the assembled members regarding the CALEA PSTA Accreditation program. Chief Konstanty then presented President Rose with NEMRT's Certificate of Re-accreditation, which was issued by CALEA in July of 2006.
- D. Presentation of Plaques to Outgoing Directors:
1. As noted earlier this morning, there are two members of our Advisory Board who have or are resigning from the board because of their pending retirements. They are: Chief I. Joe Pena and Sheriff Michael Sheahan.
  2. Additionally, Chief Ray Rose's term as President of the NEMRT Advisory Board of Directors expires today. He will remain a member of the Advisory Board.
  3. Director Brankin presented Awards to Chiefs Pena and Rose and to Director Carmelita Wagner for Sheriff Sheahan for their many contributions to NEMRT and to the cause of in-service training.
- E. Presentation of the Employee of the Year Award: Chief Rose and Director Brankin then presented the Employee of the Year Award. This year the award was given to Ms. Mary Pocus, Financial Secretary in the Administration Division of NEMRT. The award recognizes one employee who, through superior performance of assigned duties, exceptional assistance provided to other staff members, or the unfailing willingness to satisfy customers (internal and external), contributed the most to our success in 2006.

**VI. UNFINISHED BUSINESS: None**

**VII. NEW BUSINESS: None.**

**VIII. ANNOUNCEMENTS:**

- A. Announcement: Chief Rose announced that the next Annual Meeting and Election of Directors will be held on Tuesday, March 6th, 2007, unless changed by act of the Board of Directors. The location will be announced at a later date.
- B. Announcement Chief Rose announced that the Advisory Board of Directors will meet immediately after the adjournment of the Annual Meeting.
- C. Guest Lecturer:
1. Chief Rose announced that we are very happy to have with us, Mr. David Mekarski. David Mekarski is currently the Village Administrator for Olympia Fields, and was previously the Village Manager for the City of Vero Beach, Florida. Mr. Mekarski will be discussing his experiences as the Village Manager of Vero Beach when the community was hit twice by hurricanes in one month. What he learned can help others who are charged with planning for and responding to catastrophic critical incidents such as floods and tornadoes, events that are more common than we might think.

2. When these incidents occur, leadership takes on a new dimension. Mr. Mekarski will share his personal insights and the leadership decisions that he made while bringing his city through the twin hurricanes of 2004, (Francis and Jeanne) that struck the Florida coastal city of Vero Beach, causing over 70 million dollars of public infrastructure damage. Ten key “lessons learned” will be addressed from his dramatic, first hand experience during 40 days of incident command. Practical recommendations on planning, manpower allocation, legal authority, communications, the public’s right to know, decision making, emergency procurement, sheltering considerations, and recovery period considerations will be shared with those attending. Mr. Mekarski is known for his strong position on supporting the needs of first responders in an emergency in order to maximize your effectiveness. Those attending will learn how to better play it smart and make a difference for the protection of yourself, your family, your employees and most of all your community.
3. The presentation did qualify for training credit under PA 94-354.

**IX. ADJOURNMENT:** The Business Meeting adjourned on a motion by Chief Gary Jones, with a second by Chief Dennis Nolan. The motion passed unanimously

**Respectfully Submitted By:**

**Daniel Martin,  
Board Secretary**