



# North East Multi-Regional Training, Inc.

355 Smoke Tree Business Park  
North Aurora, IL 60542  
Phone: 630-896-8860 Fax: 630-229-0206

## TRAINING HISTORY REQUEST FORM

(Fax Training Request to Terri Hancock)

Name: \_\_\_\_\_

SSN#: \_\_\_\_\_

How many copies? \_\_\_\_\_ Date Needed By? \_\_\_\_\_

Department(s) Employed At

Dates of Employment

<u>Department(s) Employed At</u>	<u>Dates of Employment</u>
_____	_____
_____	_____
_____	_____
_____	_____

Where does this information need to be sent to?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby authorized North East Multi-Regional Training, Inc. to release my personal training records to the above mentioned individual(s), school, college, university, or agency.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*Please note that any training that occurred prior to July 1995 will require a manual lookup; which can take up to 4 weeks to complete\*\***