

NORTH EAST MULTI-REGIONAL TRAINING, INC.
Mobile Team Unit # 3

**Minutes for the
Quarterly Meeting
of the
TRAINING AND CURRICULUM COMMITTEE**

April 19th, 2017

**Glendale Heights Police Department,
Glendale Heights, Illinois**

I. CALL TO ORDER: The Committee Chairman, Chief Elvia Williams, called the meeting to order at 10:00 am.

II. ROLL CALL: ESTABLISHMENT OF A QUORUM:

- A. *Members Present:* Committee Chair: Chief Elvia Williams; Committee Members: Chief Doug Flint, D/Chief Thomas Fleming, Chief John Krull, Chief Carl Schnibben, Lieutenant James Wagner; and *ex officio* member: Director Tom Reasoner.
- B. *Members Absent/Excused:* Committee Members: Lieutenant Joseph Galvan, Training Director Brian Mowrer, Chief Joseph Mullin, Chief Phillip Perlini, Chief Edward Rompa., Chief Steven Stelter, Chief David Summer, and Mr. Tom Turek.
- C. *Guests, Visitors and Other Attending Parties:* Guest: LT Nathan Camer, Cook County Sheriff's Police; NEMRT Staff members: Deputy Director of Operations, Mr. Chuck Ghiloni, Program Manager for In-Service and Basic Training, Ms. April Morris, Program Manager for Program Development, Ms. Shelley Johnson, and Training Coordinator, Martin Schaefer.

III. APPROVAL OF MINUTES:

- A. *Special Meeting of March 15th, 2017:* Chief Schnibben made a motion to approve the minutes of the March 15th, 2017 Special Meeting of the Training and Curriculum Committee as published. After a second from Chief Fleming, the motion passed unanimously.

IV. PROGRAM/PROJECT PROGRESS REPORT:

- A. *Status Report: FY 17 Supplemental Grant Requests:*
 - 1. FY 17, Police Traffic Services Grant:
 - a) 410 Program: For FY 17, NEMRT has requested \$69,923.67, received approval for \$49,852.75 and received \$37,844.89 to date..

- b) After discussion, the committee members accepted the report without taking formal action.
 2. FY 17, Anti-Terrorism Supplemental Grant:
 - a) As of this date, NEMRT has requested \$20,200 in federal Anti-Terrorism Grant funds but only \$13,600 has been approved and \$13,600.00 has been received..
 - b) After discussion, the committee members accepted the report without taking formal action.
 3. Crisis Intervention Team Training (CIT):
 - a) Reasoner then announced that in FY 17, NEMRT has requested \$104,640.81 from the ILETSB to run several CIT programs. \$60,332.82 has been received to date.
 - b) After additional discussion, the committee members accepted the report without taking formal action.
- B. Status Report: FY 17- FY 18 Part-Time Police Training: Program Manager April Morris gave the report regarding the Part-Time Academy.
 1. Morris informed the Committee that there is one Web Based Academy currently running at Moraine Valley Community College. It has operated without issue and is expected to graduate 39 part-time recruit officers in July.
 2. Morris then advised the Committee that the next academy start date is not yet known due to the ILESTB and ILETSBEI not having the new curriculum ready thus slowing the development of the required on line materials. Problems with coordinating part-time officer hiring and BLE training was discussed in light of the fact that the ILETSB has determined that no academy class using the old curriculum may extend past July 1, 2017.
 3. Morris shared that she had received a call from Jan Allen from the ILETSB who said that she believed that the Executive Director would provide for some sort of exemption or extension for part-time recruits to become enrolled and complete training due to the delay in training.
 4. After further review and discussion, the committee accepted this report without taking formal action.
- C. NEMRT Course Certification Project: Approved Course Certification Requests: Program Manager for Program Development, Ms. Shelley Johnson, delivered this report.
 1. Course certification requests, January 1st through March 2016: The committee was provided a handout that listed 26 courses that were not previously approved by staff for submission to the ILESTB for certification.
 2. Additionally, Johnson shared that there are 17 departments that each have multiple courses certified to be to their own staff by their own certified instructors.

2. After additional review and discussion, the committee accepted the report without taking formal action.

D. Status Report: MEGGITT Firearms Training Simulators: At the request of the Director, Training Coordinator Martin Schaefer made this report.

1. Mr. Schaefer spoke briefly on the popularity and success of the MEGGITT Firearms Training Simulators. Currently the systems are each scheduled a year or more out. He mentioned that departments are encouraged to sign up early to host a system because the schedules fill quickly
2. Schaefer also noted that host departments are required to have a MEGGITT instructor on staff to be eligible to host a system.
3. Schaefer also noted that this is the final year the two systems will be covered by warranties which means the entire cost of shipping, repairs, replacement parts and technician work time will be billed to NEMRT once the warranty expires.
4. The systems cost approximately \$70,000 each as currently configured to be replaced. Additionally, if funds were available he recommended a third system be acquired.
5. After further discussion the committee accepted the report without taking formal action.

E. Status Report: Range Inspection Project:

1. Mr. Schaefer then advised the Committee that all range inspections were completed by Kevin Baxter of the ILETSB, and we are awaiting the approved range inspection reports from the ILETSB. No issues are known with any of the certified ranges that are used by NEMRT.
2. This report was for information only and no formal action was required.

V. REPORT OF THE DIRECTOR:

A. Training Activity Reports: Director Brankin and Deputy Director Ghiloni made these reports.

1. “3rd Quarter, FY 17, Actual Training Report”:
 - a) Ghiloni gave a brief overview of the “2nd Quarter, FY 16, Actual Training Report”. This report is provided by NEMRT to the Illinois Law Enforcement Training Board in fulfillment of the Administrative Code and FY 17 Grant Conditions.
 - b) Lieutenant Wagner made a motion to recommend to the Advisory Board of Directors, their approval of the “3rd Quarter, FY 17, Actual Training Report”. The motion was seconded by Chief Flint and after review and discussion, it passed unanimously.
2. “4th Quarter, FY 17, Proposed Training Activity Report”:
 - a) Deputy Director Ghiloni then gave a brief overview of the “4th Quarter, FY 17, Proposed Training Activity Report”. This training report is also

required by the ILETSB.

- b) Lieutenant Wagner then made a motion to recommend to the Advisory Board of Directors, their approval of the “4th Quarter, FY 17, Proposed Training Activity Report”. The motion was seconded by Chief Schnibben and after additional review and discussion, passed unanimously.
3. Status Report: FY 18 Fall Catalog: Ghiloni stated that the catalog was in the proofing process and nearing completion. The scheduled release date is May 17, 2017.

This report was for information only and no formal action was required.

B. ASSIST Program Annual Report for FY 16:

1. Director Reasoner gave a brief overview of the Annual ASSIST Program Report for FY 16. He noted that NEMRT was by far the largest mobile team unit in the state and enjoyed an economy of scale in our training activities not available to smaller MTU’s.
2. This report was for information only and no formal action was required.

VI. OLD BUSINESS:

A. Updated Report on the FY 18 Grant Application and Line Item Budget:

1. Director Reasoner reported to the members of the Committee that the full Advisory Board of Directors accepted their recommendations and formally approved the FY 18 Training Plan, Project Narrative and two line item budgets submitted as part of the FY 18 Grant Application.
2. Reasoner further advised that the FY 18 Grant Application and Line Item Budget were submitted on time and have been received by the ILETSB. He is now awaiting a date for the budget hearing with the ILETSB.

This report was for information only and no formal action was required.

B. Report on the NEMRT 35th, Annual Meeting and Election of Directors: Director Reasoner gave a brief report regarding the Annual Meeting held on March 21st, 2017.

He explained that the new location and format were well received by the membership. There was a significant change to the conduct of the meeting as it included the special meeting of the board to elect its officers and approve the Grant Application and Line Item Budget which has traditionally been done at a separate meeting. This caused a delay between the annual business meeting and training session.

The new format and location allowed NEMRT to realize a savings of approximately \$10,000 from previous years.

The Committee members accepted his report without taking formal action.

VII. NEW BUSINESS:

- A. Discussion of FY 18 Committee Meeting Dates: Director Reasoner shared proposed meeting dates for the committee following the same format as last year with the committee meeting on third Wednesday of the month of the quarterly meeting. There was a consensus among the members present and it will be recommended to the Advisory Board.

After discussion the committee accepted this report with no formal action being taken.

- B. Discussion of House Bill HB 2591: Director Reasoner provided an overview of HB 2591.
1. HB 2591 is referred to as the Criminal and Traffic Assessment Act.
 2. The abstract of HA1 to HB2591 is as follows: Replaces everything after the enacting clause. Creates the Criminal and Traffic Assessment Act. Defines terms. Provides that a minimum fine for any violation is \$25. Provides that when any defendant is convicted of, pleads guilty to, or is placed on court supervision for a violation of a Statute of this State or any local ordinance, the court shall order one schedule of assessments in the case plus each conditional assessment applicable to any conviction in the case, as set forth in the Act, for the defendant to pay in addition to any fine, restitution, or forfeiture ordered by the court. Provides that all money collected by the clerk of the court based on the schedules or conditional assessments shall be remitted as directed to the county treasurer, to the State Treasurer, and to the treasurers of the units of local government. Provides that the treasurers shall deposit the money as indicated in the ordered schedule and conditional assessment. Amends the Clerks of Courts Act. Provides that the clerk of the circuit court shall collect certain civil court fees in accordance with specified schedules. Amends the Code of Criminal Procedure of 1963. Provides that a defendant may petition the court for full or partial waiver of court assessments imposed under the Criminal and Traffic Assessment Act. Provides that the court shall grant a full or partial waiver of court assessments if specified conditions are met. Makes corresponding and conforming changes to various Acts and Codes. Repeals various laws. Effective July 1, 2018.
 3. After discussion the committee accepted this report with no formal action being taken.

VIII. PUBLIC INPUT: None.

IX. ANNOUNCEMENTS:

- A. Quarterly Committee Meetings:
1. NEMRT Policy and By-Laws Committee Meeting: **Cancelled**
TBA

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B. NEMRT Advisory Board Meetings:

1. NEMRT Advisory Board of Directors Meeting: **04/28/17**
Oak Brook Police Department, Oak Brook, IL

C. ILETSB Meetings:

1. ILETSB Committee Meetings: **06/07/17**
Quincy, IL
2. ILETSB Quarterly Meeting: **06/08/17**
Quincy, IL

IX. ADJOURNMENT: Chief Flint made a motion to adjourn the meeting. With a second from LT. Wagner, the motion passed unanimously. The meeting was adjourned at 11:06 am.