

NORTH EAST MULTI-REGIONAL TRAINING (Naperville, IL), DEPUTY DIRECTOR

North East Multi-Regional Training, Mobile Training Unit #3 in Naperville, IL, is seeking a qualified professional for the leadership role of Deputy Director. This position directs, organizes, and manages NEMRT's operational activities, with primary responsibility for selecting, delivering, and evaluating basic and in-service training programs and adjunct faculty in support of the approved Fiscal Year Training Plan and ASSIST Grant. The Deputy Director also oversees the agency's CALEA accreditation program and the development and distribution of agency publications and advertisements. As a member of the NEMRT Emergency Team, along with the Director and other appointed staff, the Deputy Director provides executive and managerial-level support to the Executive Director. The position oversees various positions throughout the agency.

NEMRT is the largest mobile training unit in Illinois, providing basic, refresher, advanced, and specialized training to more than 300 local law enforcement agencies.

Qualifications

Graduation from an accredited four-year college or university with major coursework in public administration, criminal justice administration, business, secondary education, or a related field, along with several years of experience in one of these areas. Experience working internally or with a mobile training unit is a plus. An equivalent combination of training, education, and experience that provides the following skills, knowledge, and preferred abilities may also be considered:

- Considerable knowledge of the criminal justice system, including the component organizations, their function and operations and the principles and techniques involved in providing specialized law enforcement training program
- Thorough knowledge of the principles of adult education, in-service training, course preparation, and curriculum development, computer operations, software, and hardware troubleshooting
- Skill in planning, organization, and directing professional staff and the ability to establish and maintain effective working relationships with governmental agencies and their representatives
- Thorough knowledge of business English, grammar, spelling and mathematics and the ability to communicate effectively in English in both written and verbal form
- The ability to lift and carry equipment and other items weighing forty to fifty pounds

Salary and Benefits

Starting salary range is projected from \$86,261 to \$124,216, depending on qualifications. A competitive benefit package includes paid time off, holidays, medical, dental and membership in the Illinois Municipal Retirement Fund.

Schedule and Requirements

The work schedule is predominantly 8:00 a.m. to 4:00 p.m., Monday through Friday.

There are no residency requirements.

Agency Contact

Please send resumes to:

Search Committee, North East Multi-Regional Training, Inc., at 1717 Park Street, Suite 303, Naperville, IL 60563 or email to mrompa@nemrt.com.

The position remains open until filled. NEMRT is an Equal Opportunity Employer.